

**PROCEEDINGS
OF
GRAND RAPIDS COMMUNITY COLLEGE
BOARD OF TRUSTEES
OFFICIAL
REGULAR MEETING
MONDAY, JUNE 12th, 2023**

I. ORDER OF BUSINESS

Meeting called to order at 4:24 p.m., Dave Koetje in the chair.

- A. Present: Brame, Bruinsma, Lopez, Siegel, Williams, & Koetje – 6
Absent: Lovelady Mitchell - 1
- B. Review and Approval of Agenda to include additions, deletions, or corrections.
 - Motion made by Trustee Bruinsma, seconded by Trustee Williams to approve as presented. Motion carries 6-0.
- C. Introduction of Guests
 - None at this time.
- D. Open Comments - None
- E. Special Order of Business (New Business)
 - Certification of Appointment 2023-2024 MCCA Board of Directors & 2023-2024 Meeting Schedule – Chairperson Koetje presented Trustee Bruinsma will continue to be the MCCA representative and Trustee Lovelady Mitchell will be the alternate.
 - Motion made by Trustee Brame to approve both MCCA appointments and meeting schedule for 2023-24, seconded by Trustee Williams. Motion carries 6-0.

II. MONITORING REPORTS

- F. Report (s)
 - Lisa Freiburger presented the finance update.

III. UPDATES

- G. Student Alliance Report – None at this time.
- H. Foundation Update (Quarterly Report) – None at this time.
- I. Board Chair Report –Chairperson Koetje reminded folks that the 2023-24 meeting schedule will be available on the website at the end of June.
- J. President’s Update – Dr. Lepper shared that GRCC was the number one choice with 2022 Kent County graduates along with two of the Ottawa County districts.
- K. Faculty Association Update – None at this time.

IV. COMMUNITY CONNECTIONS

L. Communications to the Board – None at this time.

V. CONSENT ITEMS

These items will be adopted as a group without specific discussion. When approving the meeting agenda, any board member may request that a consent agenda item be moved to the regular agenda for discussion or questions. *Recommended that the following items be approved as presented:*

Minutes of previous meetings, Grant Awards/Requests, Personnel Transactions, & Financial Transactions

- Minutes from May 15, 2023 Board Meeting and June 7th Work Session
- No Grants GRCC received from May 1, 2023 to May 31, 2023

Financial Transactions

(May 1 - 31, 2023)

Purchases \$25,000-\$100,000

a. General Fund

- 1) Purchase order issued to provide individual math assessment and remediation tool used by students.

Requestor: Lori Cook – Enrollment Center

Expenditure: \$31,460.00 (2271-11)

Disposition: New Purchase

Supplier: McGraw Hill Co

Philadelphia, PA

Source of Funds: General Fund

Bid: No, Sole Source

- 2) Purchase order issued to provide web-based modules for electronic learning, geared towards technical trade areas.

Requestor: Jeffery VanderVeen (Julie Parks) – M-Tec

Expenditure: \$26,042.00 (2311-11)

Disposition: Renewal Purchase

Supplier: Applied Technology Systems

Franklin, MI

Source of Funds: General Fund

Bid: No, Sole Source

- 3) Purchase order issued to provide dental vacuum system consisting of 2 AERAS RV10-23 vacuum pumps and associated components.

Requestor: Phoenix Noelle - SWD

Expenditure: \$26,029.88 (2311-11)

Disposition: Replacement Purchase

Supplier: Patterson Dental Supply
Grand Rapids, MI
Source of Funds: General Fund
Bid: Yes, RFP #2223-2068

- 4) Purchase order issued to provide all AV equipment for commencement ceremonies in the fieldhouse.

Requestor: Klaas Kwant - Media
Expenditure: \$31,500.00 (2359-11)
Disposition: Rental Purchase
Supplier: Creative Day Technologies
Troy, MI
Source of Funds: General Fund
Bid: Yes, RFP #2223-11312

- 5) Purchase order issued to provide Cisco Smartnet hardware maintenance renewal.

Requestor: Donovan Wallace - IT
Expenditure: \$36,866.90 (2453-11)
Disposition: Renewal Purchase
Supplier: Presidio Networked Solution Group
Troy, MI
Source of Funds: General Fund
Bid: Yes, RFP #1920-1356

- 6) Purchase order issued to provide increase of \$7,000.00 to BPO 23000124 for student recruitment at Whitecaps games.

Requestor: David Murray - Communications
Expenditure: \$30,000.00 (2530-11)
Disposition: Recurring Purchase
Supplier: Whitecaps Professional Baseball
Comstock Park, MI
Source of Funds: General Fund
Bid: No, Sole Source

b. Other Special Funds

- 1) Purchase order issued to provide annual Perceptive software maintenance and support.

Requestor: Jeffery VanderVeen - IT
Expenditure: \$83,440.19 (2359-14)
Disposition: Renewal Purchase
Supplier: Hyland Software

Source of Funds: Westlake, OH
Auxiliary Fund
Bid: No, Sole Source

- 2) Purchase order issued to provide Dental Vacuum system consisting of 2 AERAS RV10-23 vacuum pumps, 1 30-gallon tank, and associated components.

Requestor: Phoenix Noelle - SWD
Expenditure: \$26,209.76 (2821-42-GENATC)
Disposition: Replacement Purchase
Supplier: Patterson Dental Supply
Grand Rapids, MI

Source of Funds: Plant Fund
Bid: Yes, RFP #2223-2068

- 3) Purchase order issued to provide replacement for the Sneden Hall welcome center roof.

Requestor: Jim VanDokkumburg - Facilities
Expenditure: \$80,913.66 (2330-42-GENERAL)
Disposition: Replacement Purchase
Supplier: D7 Commercial Roof Services
Kalamazoo, MI

Source of Funds: Plant Fund
Bid: No, used TIPS pricing consortium #210205

- 4) Purchase order issued to provide Y5 Evaluation services charges includes Performance Insights license.

Requestor: Steve Beauclair – Gear Up Wyoming
Expenditure: \$33,400.00 (2271-51-FEDGEARUPWY23)
Disposition: Recurring Purchase
Supplier: Vela Institute
Boone, NC

Source of Funds: Grants
Bid: No, Sole Source

- 5) Purchase order issued to provide furniture upgrade in the Leadership Hub at Student Life.

Requestor: Jim VanDokkumburg - Facilities
Expenditure: \$34,059.80 (2359-91)
Disposition: New Purchase
Supplier: Custer Workplace Interiors
Grand Rapids, MI

Source of Funds: Agency Funds
Bid: No, E&I Contract 21Z00987

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GRAND RAPIDS COMMUNITY COLLEGE
 2022-2023 GENERAL OPERATING FUND BUDGET REPORT
 FOR THE PERIOD ENDED MAY 31, 2023

GENERAL OPERATING	ADOPTED BUDGET	2022/2023 ACTUAL 05/31/2023	PERCENTAGE
REVENUE:			
TUITION	40,600,000	40,119,788	98.82%
FEES	7,425,000	7,125,066	95.96%
PROPERTY TAX	38,070,000	38,137,876	100.18%
STATE AID	30,222,000	27,047,642	89.50%
INTEREST	200,000	1,450,621	725.31%
MISCELLANEOUS	1,860,000	742,922	39.94%
TOTAL REVENUE	118,377,000	114,623,916	96.83%
EXPENSE:			
SALARIES:			
INSTRUCTION	32,195,000	25,996,113	80.75%
COUNSELING	1,950,000	1,589,944	81.54%
LIBRARIAN	600,000	447,905	74.65%
ADMINISTRATION	5,650,000	4,630,583	81.96%
ADMINISTRATIVE SUPPOR	1,320,000	1,112,137	84.25%
TECHNICAL SUPPORT	8,900,000	7,469,987	83.93%
SECRETARIAL	5,060,000	3,842,890	75.95%
BLDG OPERATIONS	4,770,000	3,902,420	81.81%
STUDENT ASSISTANT	1,320,000	921,456	69.81%
EST SAVINGS ON OPEN PO	(500,000)		
TOTAL SALARIES	61,265,000	49,913,436	81.47%
NON-SALARY:			
FRINGE BENEFITS	36,787,000	34,289,508	93.21%
CONTRACTED SERVICE	4,486,040	4,228,629	94.26%
SUPPLIES & REPAIRS	5,292,384	4,208,055	79.51%
UTILITIES & RENT	4,384,462	3,397,048	77.48%
TRANSFERS	2,838,104	1,370,284	48.28%
OTHER COSTS	3,090,651	1,731,667	56.03%
EQUIPMENT	329,863	249,027	75.49%
CONTINGENCY	224,000	-	0.00%
EST SAVINGS ON CONTRO	(500,000)		
TOTAL NON-SALARY	56,932,504	49,474,218	86.90%
TOTAL EXPENSE	118,197,504	99,387,654	84.09%
NET REVENUE (EXPENSE)	179,496	15,236,261	

GRAND RAPIDS COMMUNITY COLLEGE
 2022-2023 GENERAL OPERATING FUND BUDGET REPORT
 FOR THE PERIOD ENDED MAY 31, 2023

	MONTHLY ACTIVITY 5/31/23	MONTHLY ACTIVITY 5/31/22	YEAR-TO- DATE 5/31/23	YEAR-TO- DATE 5/31/22
REVENUE:				
TUITION	141,559	167,081	40,119,788	42,076,190
FEES	53,251	(125,644)	7,125,066	8,169,168
PROPERTY TAX	34,762	102,115	38,137,876	35,978,730
STATE AID	2,852,075	4,146,532	27,047,642	23,592,221
INTEREST	260,404	102,460	1,450,621	346,766
MISCELLANEOUS	46,804	43,206	742,922	1,125,036
TOTAL REVENUE	3,388,854	4,435,750	114,623,916	111,288,111
EXPENSE:				
SALARIES:				
INSTRUCTION	2,374,813	2,412,140	25,996,113	26,754,661
COUNSELING	147,506	112,196	1,589,944	1,114,483
LIBRARIAN	43,177	33,502	447,905	429,651
ADMINISTRATION	387,122	431,821	4,630,583	4,815,820
ADMINISTRATIVE SUPPORT	95,976	102,135	1,112,137	1,059,032
TECHNICAL SUPPORT	644,597	630,498	7,469,987	7,473,354
SECRETARIAL	373,430	298,223	3,842,890	3,661,541
BLDG OPERATIONS	351,118	307,147	3,902,420	3,795,647
STUDENT ASSISTANT	108,161	57,969	921,456	521,759
TOTAL SALARIES	4,525,900	4,385,631	49,913,436	49,625,948
NON-SALARY:				
FRINGE BENEFITS	2,843,384	2,787,482	34,289,508	28,828,673
CONTRACTED SERVICES	207,550	303,498	4,228,629	3,948,103
SUPPLIES & REPAIRS	414,886	510,011	4,208,055	4,112,500
UTILITIES & RENT	316,831	535,441	3,397,048	3,557,690
TRANSFERS	32,054	107,348	1,370,284	1,219,755
OTHER COSTS	248,648	157,684	1,731,667	1,517,832
EQUIPMENT	13,288	11,695	249,027	168,928
CONTINGENCY	-	-	-	-
TOTAL NON-SALARY	4,076,642	4,413,159	49,474,218	43,353,481
TOTAL EXPENSE	8,602,542	8,798,790	99,387,654	92,979,429
NET REVENUE (EXPENSE)	(5,213,688)	(4,363,040)	15,236,261	18,308,682

GRAND RAPIDS COMMUNITY COLLEGE
 2022 - 2023 DESIGNATED FUND BUDGET REPORT
 FOR PERIOD ENDING MAY 31, 2023

DESIGNATED	2022 - 2023		PERCENTAGE
	ADOPTED BUDGET	ACTUAL 5/31/23	
REVENUE:			
CONTRACTED TRAINING	1,599,585	1,830,576	114.44%
OTHER MISCELLANEOUS LOCAL	912,435	159,223	17.45%
TOTAL REVENUE	2,512,020	1,989,799	79.21%
EXPENSES:			
SALARIES			
INSTRUCTION	353,780	369,598	104.47%
ADMINISTRATION	356,272	384,410	107.90%
CUSTODIANS & SECURITY	34,100	16,892	49.54%
SECRETARIAL	21,564	11,425	52.98%
STUDENT ASSISTANTS	34,605	17,883	51.68%
TOTAL SALARIES	800,321	800,208	99.99%
NON-SALARY			
FRINGE BENEFITS	385,269	332,456	86.29%
CONTRACTED SERVICES	920,480	1,026,631	111.53%
SUPPLIES & REPAIRS	728,706	391,492	53.72%
UTILITIES & RENTALS	1,650	0	0.00%
CAPITAL OUTLAY	19,100	14,208	74.39%
TRANSFERS	(1,388,104)	(1,310,285)	94.39%
OTHER	109,007	35,410	32.48%
TOTAL NON-SALARY	776,108	489,911	63.12%
TOTAL EXPENSE	1,576,429	1,290,119	81.84%
NET REVENUE (EXPENSE)	935,591	699,680	



GRAND RAPIDS COMMUNITY COLLEGE
 BUILDING & SITE FUND - GENERAL
 FOR PERIOD ENDED May 31, 2023

	ADOPTED BUDGET	ACTUAL 5/31/23	PERCENTAGE
REVENUE:			
PROPERTY TAXES	10,150,000	10,141,313	99.91%
INVESTMENT EARNINGS	340,000	0	0.00%
TRANSFER FROM GENERAL FUND	1,250,000	0	0.00%
DONATIONS	900,000	0	0.00%
FACILITIES FEE	1,900,000	1,802,750	94.88%
TOTAL REVENUE	14,540,000	11,944,063	82.15%
EXPENSES:			
MAINTENANCE & OTHER	6,125,000	3,914,775	63.91%
PUBLIC SAFETY CENTER	7,000,000	0	0.00%
PIAZZA	2,420,000	1,915,384	79.15%
OTHER PROJECTS	100,000	104,952	104.95%
TRANSFERS TO DEBT FUND	3,120,000	0	0.00%
TOTAL EXPENSES	18,765,000	5,935,111	31.63%
NET REVENUE (EXPENSE)	(4,225,000)	6,008,952	

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PLANT FUND - DEBT RETIREMENT FUND
2022-23 FISCAL YEAR

	BUDGET	ACTUAL 05/31/2023
REVENUE		
TRANSFER FROM PLANT - FACILITIES FEE	1,983,976	0
TRANSFER FROM PLANT - GENERAL	1,151,024	0
TOTAL REVENUE	3,135,000	0
 EXPENSE		
2012 ISSUE - REFUNDING		
PRINCIPAL	205,000	205,000
INTEREST	6,406	6,406
OTHER EXPENSE	100	400
TOTAL EXPENSE	211,506	211,806
2019 ISSUE - 2009 REFUNDING		
PRINCIPAL	680,000	680,000
INTEREST	257,450	257,450
OTHER EXPENSE	500	500
TOTAL EXPENSE	937,950	937,950
2020 ISSUE - 2012 REFUNDING		
PRINCIPAL	1,755,000	1,755,000
INTEREST	228,476	228,476
OTHER EXPENSE	500	500
TOTAL EXPENSE	1,983,976	1,983,976
 GRAND TOTAL EXPENSE	3,133,432	3,133,732

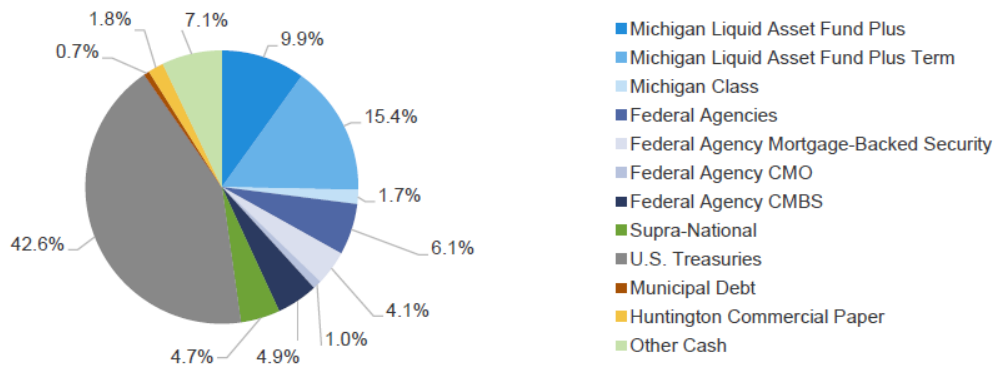


Aggregate Cash and Investments

Period Ended

May 31, 2023

Security Type	Market Value	% of Total
Michigan Liquid Asset Fund Plus	\$10,962,393	9.9%
Michigan Liquid Asset Fund Plus Term	\$17,000,000	15.4%
Michigan Class	\$1,860,468	1.7%
Federal Agencies	\$6,718,619	6.1%
Federal Agency Mortgage-Backed Security	\$4,538,826	4.1%
Federal Agency CMO	\$1,134,524	1.0%
Federal Agency CMBS	\$5,387,978	4.9%
Supra-National	\$5,149,083	4.7%
U.S. Treasuries	\$47,046,719	42.6%
Municipal Debt	\$737,303	0.7%
Huntington Commercial Paper	\$2,040,132	1.8%
Other Cash	\$7,870,722	7.1%
Total	\$110,446,767	100.0%



The above information includes all the College's cash and investments.



2023-2024 BLANKET PURCHASE ORDERS

July 1, 2023 through June 30, 2024

Consent Agenda

Requisitioner	Department	Acct Number	Vendor	Description	23/24	22/23
Beecher, Brian	Library & Learning Commons	2322-11-0071-410-00 (\$44,000) 2325--11-0071-410-00 (\$25,000)	EBSCO Publishing	Issued to provide funds for the Ebsco annual renewal	\$69,000.00	\$81,000.00
Beecher, Brian	Library & Learning Commons	2271-11-0071-410-00	OCLC, Inc	Issued for Copyright and Cataloging	\$25,000.00	\$24,000.00
Beecher, Brian	Library & Learning Commons	2271-11-0071-410-00	Ex Libris	Issued for Library Catalog and discovery layer	\$90,000.00	\$148,471.00
Blair, Lina	Student Life	2359-11-0152-000-00	Interurban Transit Partnership	Issued to provide Wavecard/Bus Passes	\$50,000.00	\$55,000.00
Coon, Christine	Human Resources	2271-11-0000-000-00	Flex Administrators	To provide funds for employee reimbursement checks for dental and vision	\$50,500.00	\$50,500.00
Janowiak, Vicki	Operational Planning	2271-14-0081-550-00	Interurban Transit Partnership	Issued for College connector route between Main Bldg and DeVos Campus for student transportation - 2 shuttle lines	\$95,000.00	\$95,000.00
Janowiak, Vicki	Lakeshore	2271-11-0460-440-00	DK Security	Issued for security services at the Lakeshore Campus	\$70,000.00	\$65,251.00
Janowiak, Vicki	Lakeshore	2453-11-0460-440-00 - \$15,000 2452-11-0460-440-00 - \$33,000	Holland Board of Public Works	Issued for Broadband connection at Lakeshore. Issued for Electricity at Lakeshore	\$48,000.00	\$48,000.00
Murray, Dave	Communications	2530-11-0247-630-00	Adtegrity.com	Issued for Branding & Advertising for student recruitment - Kent and Lakeshore	\$90,000.00	\$99,500.00
Parks, Julie	Workforce Development	2271-51-0000-320-FED-SCC	Pacific Research and Evaluation LLC	Issued for 3rd year of contract for evaluator for SCC grant (2122-9113)	\$54,278.00	\$57,527.00
Parks, Julie	Workforce Development	2271-51-0000-321-00-EPA	City of Grand Rapids Treasurer	Issued for EPA grant funded activity coordinated with the City of Grand Rapids	\$54,791.00	NEW
Scott, Jennifer	Cashiers	2210-11-0027-620-00	Bank Mobile	Issued to provide refund management	\$31,994.79	\$30,471.23
Scott, Jennifer	Cashiers	2210-11-0027-620-00	Nelnet	Issued for online student tuition payments	\$60,000.00	\$60,000.00
Sedore, Danelle	GRCC ePrint	2343-14-0602-550-00	Konica Minolta Business Solutions	Issued for copier/printer service and support	\$30,000.00	\$32,000.00
Sedore, Danelle	GRCC ePrint	2343-14-0601-550-00	Applied Innovation	Issued for service and supplies for the Ricoh production digital printers	\$55,000.00	\$39,000.00
Sedore, Danelle	GRCC ePrint	2353-11-0035-620-00	US Postal Service	Issued for US Postage Permit 415	\$30,000.00	\$35,000.00
Sedore, Danelle	GRCC ePrint	2353-11-0035-620-00	Reserve Account	Issued for Reserve Postage Account	\$90,000.00	\$80,000.00
VandereVeen, Jeff	Information Technology	2271-11-0030-200-00	CollegeNet	Issued to provide 25Live, Schedule 25 and associated services	\$35,446.80	\$33,283.40
VanDokkumburg, Jim	Facilities	2271-11-0078-730-00	Midwest Air Filter	Issued to provide air filters for all campus bldgs (2021-4262B)	\$36,000.00	\$35,000.00
VanDokkumburg, Jim	Facilities	2271-11-0078-730-00	Broadmoor Products	Issued to provide water treatment chemicals	\$63,000.00	\$60,000.00
VanDokkumburg, Jim	Facilities	2271-11-0078-730-00	Elevator Service	Issued to provide elevator maintenance and service (2122-12021B)	\$78,750.00	\$75,000.00
Wallace, Donovan	Information Technology	2453-11-0123-200-00	123 Net Inc	Issued for 123.net services	\$35,000.00	\$35,300.00
Whitman, Rebecca	Campus Police	2559-15-0042-750-00	State of Michigan - Finger Printing	Issued to provide finger printing services	\$40,000.00	\$40,000.00
Whitman, Rebecca	Campus Police	2271-14-0081-550-00	Traffic & Safety	Issued to provide parking ramp maintenance services	\$62,000.00	\$62,000.00

Motion made by Trustee Bruinsma, seconded by Trustee Lopez to approve as presented. Motion carries 6-0.

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2. **Purchases over \$100,000 (ACTIONITEMS)**

a. **General Fund**

- 1) Request permission to increase blanket purchase order by \$20,000.00 to provide Spotify ads for student recruitment.

Requestor: David Murray – Communications

Expenditure: \$119,500.00 (2530-11)

Disposition: Recurring Purchase

Supplier: Adtegrity

Grand Rapids, MI

Source of Funds: General Fund

Bid: Yes, RFP #1617-6193

a. **Other Special Funds**

No items to report for May 2023

2023-2024 BLANKET PURCHASE ORDERS

July 1, 2023 through June 30, 2024

Action Agenda

Requisitioner	Department	Acct Number	Vendor	Description	23/24	22/23
Beecher, Brian	Library	\$4,100 - 2271-11-0071-410-00 \$19,000 - 2321-11-0071-410-00 \$112,000 - 2325-11-0071-410-00	Midwest Collaborative	Issued for Library subscriptions	\$135,100.00	\$135,100.00
Chisholm, Mary Jo	Information Technology	2271-11-0603-200-00	Oracle	Issued to provide support services	\$885,392.05	\$819,807.58
Coon, Christine	Human Resources	2186-11-0000-000-00	FCCI Insurance	To provide funds for processing workers compensation claims	\$121,237.00	\$111,248.00
Ferullo, Lauren	Athletics	2821-11-0001-560-00	Game One	Issued to provide Athletic Team uniforms (2223-3099)	\$100,000.00	\$80,000.00
Ferullo, Lauren	Athletics	2512-11-0001-560-00	Compass Coach	Issued to provide charter bus transportation for student athletes (2223-7165)	\$175,000.00	\$150,000.00
Freiburger, Lisa	Financial Services	2411-11-0460-440-00	The Shops at Westshore Condominium Association	Issued for Lakeshore Rental Fees	\$110,000.00	\$100,113.96
Freiburger, Lisa	Financial Services	2472-11-0078-620-00 - \$155,000.00 2471-11-0231-620-00 - \$173,000.00	Middle Cities Management Trust	Issued for Insurance Protection for Risk Management	\$328,000.00	\$298,661.00
Freiburger, Lisa	Financial Services	2271-14-0081-550-00	Ellis Parking	Issued for Parking Ramp Management	\$275,000.00	\$275,000.00
Lovell, David	Student Success and Retention	2821-51-0000-530-FED-SIP24	EAB Global	Issued for Student Success Management system (1920-3295)	\$214,870.00	\$210,000.00
Parks, Julie	Workforce Development	2271-51-0000-324-FED-1WORK	Grand Rapids Urban League	Issued for 1Work grant funded activity persub recipient agreement	\$137,813.00	NEW
Parks, Julie	Workforce Development	2271-51-0000-325-00-FED-1WORK	Hispanic Center of West Michigan	Issued for 1Work grant funded activity per sub recipient agreement.	\$105,388.00	\$100,368.00
Parks, Julie	Workforce Development	2271-51-0000-322-FED-SCC	Lansing Community College	Issued for grant funded activity per sub recipient agreement	\$276,200.00	\$270,000.00
Parks, Julie	Workforce Development	2271-51-0000-323-FED-SCC	Muskegon Community College	Issued for grant funded activity per sub recipient agreement	\$167,817.00	\$173,000.00
Parks, Julie	Workforce Development	2271-51-0000-324-FED-SCC	Oakland Community College	Issued for grant funded activity per sub recipient agreement	\$206,014.00	\$199,507.00
Parks, Julie	Workforce Development	2271-51-0000-321-FED-1WORK	West Michigan Works	Issued for grant funded activity per sub recipient agreement	\$745,234.00	\$689,206.00
VanDokkumburg, Jim	Facilities	2271-11-0078-730-00	Ellis Parking	Issued to provide cleaning services for GRCC parking ramps (2122-4247)	\$192,533.88	\$192,533.88
VanDokkumburg, Jim	Facilities	2271-11.0078-730-00	Engineered Protection Systems	Issued to provide security monitoring throughout the campus	\$100,000.00	\$100,753.52
VanderVeen, Jeff	Information Technology	2822-42-0000-000-00-GENPC	Dell Marketing LP *CDW-G	Issued for Dell computers and accessories (MHEC-04152022)	\$400,000.00	\$425,000.00

ACCOUNTS:

KEY:

11 – General Fund	* MBE
14 – Auxiliary Fund	** WBE
15 – Designated Fund	*** M/WBE
42 – Bonds, Plant Fund	****MLBE
51 – Grants	# Non Responsive Bid
91 – Agency Funds	NTE - Not to exceed

Sole Source: A single supplier that controls the supply of products or services in a defined market. Typically the product of market conditions such as: technology leadership, patent protection, limited or exclusive distributorship, etc.

Single Source: Supplier selection is determined by objective business decisions such as: leveraged volume purchase contracts, standardization programs, OEM (original equipment manufacturer)

Motion was made by Trustee Bruinsma to approve action items as presented, seconded by Trustee Williams. Motion carries 6-0.

O. Alliance of Professional Support Staff (APSS) Compensation – Brett Meyer presented, a three-year contract 3.75 first year, 2.25 second year, and 2.00 third year with step movements

- Motion made by Trustee Bruinsma to approve as presented, seconded by Trustee Williams. Motion carries 6-0.

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P. Meet & Confer Employee Compensation – Lisa Frieburger presented a 4 percent pool and adjustments to the top and bottom of pay scale. She went on to say there will be a M& C compensation study completed 2023-24.

- Motion made by Trustee Bruinsma to approve as presented, seconded by Trustee Siegel. Motion carries 6-0.

Q. Exempt Contracts – Dr. Lepper presented a 4 percent pool to align with the M&C Compensation, with no other changes to contracts.

- Motion made by Trustee Bruinsma to approve exempt contracts as presented, seconded by Trustee Williams. Motion carries 6-0.

R. President Contract –Chairperson Koetje presented, Dr. Lepper’s evaluation of effective, with five months in the position the board feels he is doing a great job of connecting with the community and reviewing and making changes to the Strategic Plan.

- Motion made by Trustee Lopez, seconded by Trustee Bruinsma. Motion carries, 6-0.

VII. OPEN COMMENT

None at this time.

VIII. FINAL BOARD COMMENT

Trustee Lopez, thanked everyone on campus that were involved with making KConnect's Conference that was held in the Applied Technology Center (ATC) a success. He also went on to say that he was excited in regards to the work Dr. Lepper has started and community support he is already working on.

IX. ADJOURNMENT – 4:40 PM

DRAFT